

**PRESENT**

**Crane Elementary Board of Directors**

Chris Venell, Chair  
Matt Zander, Vice-chair  
Jake Potter, Director  
Kelli Rose, Board Chair

**CUHS Board of Directors**

Mark Owens, Chairman  
Dan Otley, Director  
William Dunten, Director  
Mike Davis, Director  
Midge Smith, Director

**Absent** Vern Brown Jr.

Also Present: Matt Hawley, Superintendent  
Glennie Cargill, Board Secretary  
Cori Wright, Business Manager  
Eric Nichols, CUHS Principal,  
Crane Elementary Curriculum Director

Guests: Jamie Siegner  
Melinda Davis  
Jeff Jacobs  
Kate Clark  
Shannon Criss, ESD Superintendent

**CALL TO ORDER**

Board Chairs’ Mark Owens and Chris Venell called the Joint August Board Meeting to order at 6:00 PM. At the Crane Union High School Meeting Room.

**PLEDGE OF ALLEGIANCE**

**Adopt the Agenda**

Matt Zander moved to approve the agenda, Kelli Rose seconded. Dan Otley moved to approve the agenda, William Dunten seconded and the motion carried unanimously.

**Items for Action**

William Dunten made a motion to approve the minutes from the July Joint Board Meeting. Dan Otley seconded and the motion carried unanimously.

Matt Zander made a motion to approve the minutes from the July Joint Board Meeting. Jake Potter seconded and the motion carried unanimously.

The 2019-20 CUHS MOU was presented for approval. This is a Memorandum of Understanding for High School Success consortium between Crane Union High School and Silvies River Charter School.

Dan Otley moved to approve the MOU between the two schools as presented, Mike Davis seconded and the motion carried unanimously.

Superintendent Hawley would like permission from the CUHS Board to “Declare Surplus Property” of the 2003 Ford Sedan VIN# 1FAFP34P43W273111 as according to our policy. The car is not currently running and is high in miles. It would better fit our school to sell this car and purchase a used suburban or van that could carry more passengers. As with our policy the sale of the car will be advertised in a public announcement and sold to the highest bidder.

Mike Davis moved to approve selling the Ford Sedan and declaring it surplus property. Dan Otley seconded and the motion carried unanimously.

## **Review/Approve Bills Disbursements**

### ***Crane Elementary***

Cori Wright reported June and July monthly disbursements as follows:

June- **\$78,082.04** Kelli Rose made a motion to approve the disbursements, Jake Potter seconded and the motion carried unanimously

July- **\$361,099.7204** Matt Zander made a motion to approve the disbursements, Kelli Rose seconded and the motion carried unanimously

### ***CUHS***

Cori Wright reported June and July's monthly disbursements as follows:

June- **\$80,054.22** Mike Davis made a motion to approve the disbursements, Dan Otley seconded and the motion carried unanimously

July- **\$141,710.37** Mike Davis made a motion to approve the disbursements, Dan Otley seconded and the motion carried unanimously

## **Communications, Announcements and Hearing Groups**

Superintendent Hawley introduced Shannon Criss the new Superintendent of the ESD. She let the board know she was just here for a visit and to let them know she was here to help if they need her or the ESD.

Also in attendance was our new Physical Education/Health Teacher Jeff Jacobs. He introduced himself to the board and told them he was excited to be here and work with our students.

Athletic Director Jamie Siegner was here to explain why games were scheduled the way they were and how hard it is in this league scheduling football games. She is trying to keep good relationships with the other schools while making scheduling fair for everyone. She explained why we had to have a game during fair week and that the other team had agreed to meet us in Ontario as they traveled through to save us the extra miles of traveling to Hermiston for the Dufur Classic.

There were no other comments from the other guests.

## **Superintendent/Principal Report**

Superintendent Hawley reported on the work that has been done on campus over the summer and thanked Maintenance Supervisor Darren Koch and his team for the hard work this summer. The meeting was then paused long enough for the board and visitors to take a tour of the grounds and see the new improvements.

Registration was held for two days in August and was very busy. Mr. Hawley would like to thank Glennie and her helpers Shelly Potter and Janet Arnold for the long hours getting everyone registered.

In-Service will be held next week with all the staff returning to get ready for the new school year.

Colley Glass put the new windows in the Sod House this summer and was really impressed with the updates happening here. They sent us a donation of \$2,500 dollars to be used at the school.

Sports schedules were given to the board members, with the reminder that they are ever changing.

Superintendent Hawley and CUHS Principal Eric Nichols are busy working on the details for the schools "Back to School Night".

## **Information Items –**

Superintendent Hawley reported to the boards what our students numbers look like after registration. At District #4, the 2019-20 budget was built on the following enrollment numbers" Crane Elementary 90 students, Oregon Family School, 320 students. As of today, those numbers are sitting at 121 for Crane and 500 for Oregon Family School. If the numbers hold District #4 will be looking at \$500,000 or so of revenue above what we put in the 2019-20 budget. AT District #1J we built the budget on 78 students at CUHS and 428 students at Silvies. As of today, we are at 90 students and CUHS and 590 at Silvies. If these numbers hold, we could be looking at an increased revenue of approximately \$295,000. Mr. Hawley will keep an eye on the resources and keep you informed throughout the year.

We will be running two buses this year. One bus will pick up elementary students at the Senior Center and return directly back to Crane. The other bus will pick up 8-12 students and then pick up all the remaining students on the route between Burns and Crane. This will eliminate two busses from having to stop along the highway. In the afternoon, elementary students will depart at 3:05. Those 5<sup>th</sup>-8<sup>th</sup> grade students participating in co-curricular actives. Will be allowed to stay and ride the later bus home as long as they are at practice. All other students must ride. We will not be providing any supervision from 3:00-3:45 as we have in the past. The high school bus will depart at 3:50.

Superintendent Hawley would like to thank the County Court for working with us to vacate the roads around the school allowing for safer travel for our parents and students. The survey is complete and is being reviewed by Eric Drushella to make sure the proper components are included. Once the review has been completed, we will submit to the county for a formal action of the vacating of the roads within the school district's boundaries.

Senate Bill 415 REQUIRES ALL Board member to take the mandatory reporter training just like teachers and administrators. Board members will have to complete the training by January 1, 2020. Mr. Hawley will send the training link to all board members.

OSAA Language Changes for the 2019-20 school year. Board members were presented information related to some major language changes for the 2019-20 school year. Some of the changes will be very controversial but are mandated from the state and state law. There will be a zero tolerance policy during all sports events concerning racial issues. This will include players, coaches, parents and spectators. Anyone breaking the new policies will be removed from the premises. There is new endeavors to allow students to participate in athletic or activity program of the consistently asserted gender identity while providing a fair and safe environment for all students. This is called "Gender Identity Participation" and while we may or may not agree it is the OSAA rule and schools are required to follow the OSAA Policies. Information on this policy was given to all board members.

Mr. Hawley reports to the board the no one has contacted Jamie or him directly but they have been hearing rumblings about playing a football game on Thursday night in Ontario during fair week. We have been playing in the Dufur Classic for years. This year Dufur's field is under renovation and so the games will be played in Hermiston. Union has agreed to play us in Ontario as they travel through to save us travel time during our fair.

## **Financial Report**

### ***Crane Elementary***

Cori presented the Disbursement Detail Listing Report for:  
2018-2019:

Disbursement Total for the month of June 2019 \$78,082.04; highlights were CUHS for Food Service Contract, Baker School District for Oregon Family School expenses, end of the year mileage to parents and board and Harney County Clerk for Election Services. The Fund Balance Report was given with a General Fund Balance of \$1,458,253.15 and All Funds Balance of \$1,748,492.31.

2019-2020:

### ***Crane Union High School***

Cori presented the Disbursement Detail Listing Report for:

2018-2019:

Disbursement Total for the month of June 2019 \$80,054.22; highlights were 4B Nursery for graduation supplies, Bill Kinghorn for gym floor recoat, and Paxton Patterson, end of the year mileage to parents and board and Malheur and Harney County Clerks for Election Services. The Fund Balance Report was given with a General Fund Balance of \$761,520.32 and All Funds Balance of \$1,728,888.64.

2019-2020:

Disbursement Total for the month of July 2019 \$141,710.37; highlights were Coley Glass for new steel door, Kendra Curtis for painting, Paxton Patterson for heath units. Bills are coming in for our summer projects and some are reflected in this report. The Fund Balance Report was given with a General Fund Balance of \$1,418,373.00 and All Funds Balance of \$2,264,813.40. Cori reminded everyone that these numbers are very fluid as the Audit season has started and we are working with Oster's to finish out the 2018-19 fiscal year. Grants have been drawn down, and we are still waiting for the deposits to reconcile the negatives on this report. The fiscal year to date spreadsheet was not presented for the new year as there are a few updates that need to be completed. There were no further questions or comments.

### **Adjournment**

With no further business, Board Chair Mark Owens and Chris Venell adjourned the meeting at 8:20 pm

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Chris Venell, Chair Crane Elementary

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Mark Owens, Board Chair, CUHS