

**CUHS Board of Directors**

Present: Mike Davis, Director  
William Dunten, Director  
Russ Clark, Director  
Dan Otley, Vice-Chair  
Absent: Mark Owens

**Monthly Board Meeting**

Also Present: Matt Hawley, Superintendent  
Glennie Cargill, Board Secretary  
Cori Wright, Business Manager

**June 17, 2019****CALL TO ORDER**

Board Vice- Chair Dan Otley called the June 17, 2019 meeting to order at 6:00 p.m. at the Crane Union High School Meeting Room.

**PLEDGE OF ALLEGIANCE****Open the Budget Hearing at 6:05 pm.****Approve Minutes**

- Minutes from the May Board Meeting were presented for approval. Russ Clark moved to approve the minutes. William Dunten seconded. All approved.

**Adopt the Agenda**

- Dan Otley presented the agenda. William Dunten moved to approve the agenda, Mike Davis seconded. All approved.

**Approve Bills**

- Bills were presented for approval for \$78,834.28 Mike Davis moved to approve the bills as presented. William Dunten seconded, and the motion carried unanimously.

**Superintendent – Principal Report**

- Superintendent Hawley reported on the following items.
  - ✓ Graduation went well this year, graduating 12 seniors and 25 8<sup>th</sup> graders. Mr. Hawley would like to thank Glennie Cargill and Karen Starbuck for organizing graduation, making sure it runs smoothly, and everything is ready. Mr. Hawley thanks Mike Davis for handing out our high school diplomas.
  - ✓ We have started the summer projects and there is a lot going on. Darren has been working around the clock to make sure everything is ready for the contractors that are scheduled. The underground sprinkler system will be going in next week. The teacherages are being repainted and some of them are getting new flooring. The paving will start in August and will be complete before school starts. The elementary will be moving their Library to the Sod House building to make room for a new classroom. ESD is busy putting in new Chrome Books in the High School Library.
  - ✓ Student Council Elections were held the last week of school. The incoming Student Body President Rixon Doman and Vice-President Seth Doman spoke at Graduation and did a great job. Also elected were Jessica Zander as the Assistant Treasure, Risa Thompson will be returning as the Treasure. Taelor Hammack will be the Student Body Treasure. The class presidents will join them once they are elected.
  - ✓ Mr. Hawley reports the last week of school was the most organized and attended since he came three years ago. The Semester Finals kept the teachers and students busy and productive the last week of school.
  - ✓ A Summer Activities Calendar was provided in the packets. Athletic Director Jamie Siegner created these. The teams have been busy at open gyms and camps already this summer.
  - ✓ Provided in the packets is the 2019-20 Academic Schedule.

### **Items for Action**

- Superintendent Hawley would like to hold the July Organizational Joint Board Meeting on July 2, 2019 at 10:00 am. Mike Davis moved to approve the time and date of the July Joint Board Meeting, Russ Clark seconded and the motion carried unanimously.
- Superintendent Hawley presented the Title I Parent Involvement Protocol for the 2019-20 school year. William Dunten moved to approve the Title I Parent Involvement Protocol for the 2019-20 school year as presented, Russ Clark seconded and the motion carried unanimously.
- The Agreement between Crane Union High School, Silvies River Charter School (SRCS) and the Baker Web Academy for SPED services provided to SRCS for the 2019-20 school year was presented for approval. This is a continuance of services to Silvies River Charter School. Baker Web Academy does 95% of all SPED services for Oregon Charter Schools. Silvies will pay them \$4,500 per student for the services. William Dunten moved to approve the Agreement between the schools, Mike Davis seconded and the motion carried unanimously.
- Superintendent Hawley and Athletic Director Jamie Siegner presented Dave Doman as the 2019-20 Assistant Football Coach. William Dunten moved to approve hiring Dave as the Assistant Football Coach for 2019-20, Mike Davis seconded and the motion carried unanimously.

### **Items for Discussion**

- Superintendent Hawley discussed with the board the possibility of hiring Jim Kelley as the second bus driver each day for the school route. He and would need to leave school at 6:00 am each morning to pick up students. Darren is willing to come in and be at the dorm until school starts. He and Jim will work out payment between them. Jim would need to leave the school at 3:05 to deliver students back to Burns and would return to Crane at 4:00 pm. The board members discussed that this would be fine with them if the dorm was always covered and students were not left with our supervision.
- A letter from State Representative Findley was submitted. We are hoping to secure some funding for our water project and are waiting to hear from him at the end of the Legislative session. Mr. Hawley believes we should be able to get the funding and then with the business grant the water project would be funded.
- Mr. Hawley would like to thank the Board Members that ran and will be serving another term. He appreciates the opportunity to work with the returning board members and looks forward to working together to improve the school. He would also like to thank Russ Clark for his service the last two years he has been with the school board and has a plaque thanking him for his service.
- The US News/World Report puts out a State School Ranking each year. This year Crane ranked 37<sup>th</sup> in the State for Best High Schools'. Burns was rated 106<sup>th</sup> in the state and Vale was ranked number 152. There are 326 high schools in Oregon. The next 1A school close to us was Adrian at number 60. Great Job Crane Union High School, superintendent, teachers, staff and students!
- Crane will serve, as an alternate location for Cycle Oregon's 2019 Classic Event in the case the original location is not possible due to outstanding circumstances such as fires or other forces of nature. Cycle Oregon will pay \$2000 for a site fee, regardless if the alternate event comes to Crane or not.

### **Budget Hearing**

- The Budget Hearing was officially closed at 7:15 pm.

### **Action Items:**

- A Resolution for Adopting the Budget was proposed. Dan Otley read the proposed Budget. William Dunten moved to approve the Budget as presented, Mike Davis seconded and the motion carried unanimously.
- A Resolution Making Appropriations was proposed. Dan Otley read the proposed Appropriations. William Dunten moved to approve the Appropriations as presented, Mike Davis seconded and the motion carried unanimously.

- A Resolution Levying Ad Valorem was proposed. Dan Otley read the proposed Levying Ad Valorem Taxes as presented. William Dunten moved to approve the Levying Ad Valorem as presented, Mike Davis seconded and the motion carried unanimously.

### **Financial Report**

- Cori handed out the Financials for SD UH1J, as the incorrect ones were given in the Board Books, (again my apologies) she went over the Disbursement Detail Listing Report for May 2019; highlights given were continued student mileage reimbursement, sports travel, Brady Industries for cleaning and maintenance, Carolina Biological Supplies, for science supplies, Harney ESD for the Tech and Business contracts, Kenyon Enterprises for sprinkler material and Storage On-site for the storage container. Disbursement Total for the month of \$78,834.28. It was asked when the board would receive the mileage checks for the 2018-2019 year; Cori said she would work on getting them ready for the Organizational Meeting July 2. The Fund Balance Report was given with a General Fund Balance of \$754,283.27 and All Funds Balance of \$1,661,392.69. At this time, the McDade Scholarship was discussed. Mr. Hawley informed the board of the intent to release the managing of this scholarship to a different entity that currently manages many other scholarships. If this occurs the McDade Scholarship, balance will be removed. Grants will also be drawn down to balance those fund lines that currently show as negative on this report as well as transfers from the General Fund to complete the 2018-2019 Budget obligations. The fiscal year to date spreadsheet was also presented. Cori reminded everyone that the summer paychecks came out end of May beginning of June for teachers so salaries were considerably more then a normal month. There are still some expenditures for the end of the Fiscal Year, but we are on track. There were no further questions or comments.

### **Adjournment**

With no further business, Board Vice-Chair Dan Otley adjourned the meeting at 7:30 pm

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Dan Otley, Board Vice-Chair